



PRIVATE HIRE INFORMATION

Interested in hiring an entire cinema for an event?

Let us cater to you and your guests with our tailored packages for fundraising screenings, corporate functions, birthdays and private bookings. All that is left is for you to select from our diverse array of films. Our team is dedicated to making your event a success - let us assist you in creating an event to remember. Contact our events co-ordinator using the information below.

VENUE - Our Cinemas

Townhall Cinemas houses two boutique cinemas with 23 seats each and a larger 93 seats cinema with huge picture and sound. Our three cinemas are fully digital screening the latest hand picked blockbusters and art house titles. Everything has been carefully designed to ensure a world class experience; lush velvet luxury seating, elegant wooden veneer drink trays, carefully designed sight lines and climate controlled.

Each cinema boasts the latest in digital technologies, including fully digital projectors with cutting edge Dolby Digital surround sound.

We also have licensed cafe and wine bar that provides a great accompaniment to your chosen show and further enhance your premium movie experience.

So sit back in comfort and enjoy your very own private screening.

Cinema One



Cinema Two

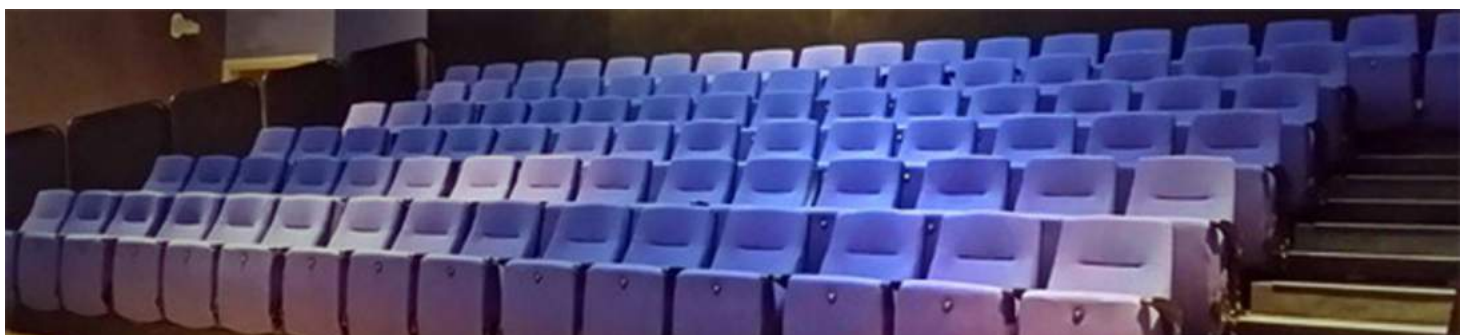


Capacity: 23 seats each, including 2 removable seats for wheelchairs.

Available 10:00am - 8:30pm, Sundays, Mondays, Wednesdays, Thursdays

Cost: \$350 each. Deposit \$175 each.

Cinema Three



Capacity: 93 seats *Discounted fundraising rate also available.*

Available 10:00am - 8:30pm, Sundays, Mondays,
Wednesdays, Thursdays

Cost: \$1100. Deposit \$550

Contact Us

Ph 022 068 74125

hire@townhallcinemas.co.nz

Food and Non-Alcoholic Beverages

Please note, for the Cinema 1 and 2 options, if you have less than 23 people, or do not want food or drink, the same prices still apply and you will be credited the value in vouchers respectively.

Package A \$499

FILM & GLASS OF WINE

Enjoy a glass of our selected house wine or beer while watching a film of your choice.

Choose from either cinema 1 or cinema 2.

ADD-ONS

Jules Taylor Sav or Scott Base Pinot + \$55

Rush Munro Ice Cream + \$99



Package B \$485

FILM, DRINK & A SNACK

A refreshing choice of any glass bottled drink and a small snack while watching the film.

Choose from either Cinema 1 or Cinema 2.

ADD-ONS

Chocolate Bar + \$45

Rush Monro Ice Cream + \$99



Package C \$490

FILM, POPCORN & A DRINK

A small popcorn and a small drink of your choice while watching the film.

Choose from either Cinema 1 or Cinema 2.

ADD-ONS

Medium popcorn +\$25



Open Tab Option

A popular option is to instead open a tab at our box office, giving your group the ability to order whatever they like from our expansive selection of alcoholic/non-alcoholic drinks and snacks.

You can also setup open bar rules that will exclude certain items from being available.

Cinema Three \$1100

Hire Cinema 3 (total 93 seats) with add-ons below:

CHOOSE ANY ADD-ON (Per Person Prices)

Glass of Wine + \$8.00

600ml Soft Drink +\$4.90

Glass Bottle Drink +\$4.50

Rush Munro Ice Cream +\$4.90

Small Popcorn +\$3.90

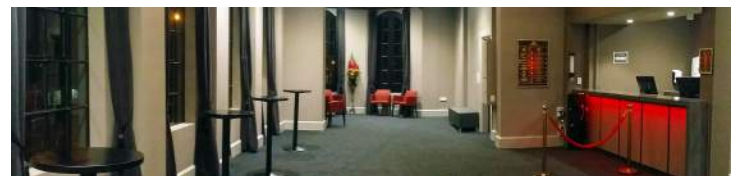
Medium Popcorn +\$4.80

Small Maltesers +\$3.00

Function Room \$40 Per Hour Min 2 Hours

HIRE THE FUNCTION ROOM WITH OPEN BAR

Capacity is 130 people and is complete with tables, chairs and a sound/projection system.



Venue Hire Terms & Conditions

Booking Details

- A non-refundable deposit may be required to confirm the booking.
- Bookings will not be considered confirmed until the deposit (where required) and signed Terms and Conditions are received.
- Management retains its authority over the venue & precincts at ALL times.
- Management retains the right to refuse any equipment deemed a hazard.
- False fire calls and any additional call-out expenses will be charged at the current rate.
- Any security call-outs during the event will be charged at \$150 per callout.
- Management reserves the right to apply a charge for each hour exceeding the agreed finish time.
- Smoking is allowed only outside the Cinema Three, away from the main entrance.
- If the film that you have chosen has a restricted rating (e.g. R16, R18) all attendees must provide proof of age if asked. Under no circumstances will minors be allowed into screenings of restricted films. For more information, visit www.classificationoffice.govt.nz.

Deposit, Refund & Payment Policy:

Payment of your deposit is required no later than 14 days prior to your screening, along with return of your signed screening agreement, to secure your screening. A full refund of your deposit will be issued if the screening is canceled no later than 10 days prior to your screening. If your event is canceled any later than 10 days prior to the screening, your deposit will be deemed non-refundable.

If you have fewer guests than the available seats, you will still be charged the full rate.

We may be able to accommodate screenings on Fridays, Saturdays or Sundays, however an additional charge will apply. Please contact our event coordinator for more details. Due to restrictions placed on us for particular films,

Food and Beverages

- Estimated numbers are required 24 hours before the event.
- Only food & beverages arranged with cinema management may be served on the premises unless alternative arrangements have been made with management.
- Management reserves the right to discontinue the supply of liquor at any time.
- Management retains the right to remove any intoxicated person pursuant to the Sale and Supply of Alcohol Act 2012.

Damages

- The client is responsible for any guests/contractors/visitors attending the event.
- The client is financially responsible for any damage or theft to the venue or its equipment by either themselves or individuals attending the event.
- Any damage to the venue & precincts that requires repair or cleaning over and above normal expectations will be charged to the client.
- Any additional decorations or attachments to any surface must be sanctioned by management.
- Management will take all necessary care of the client's property but will take no responsibility for damage or loss incurred.
- The client will be responsible for the removal of the property after the conclusion of the event.
- Any goods left in the venue after the event without prior arrangement will be deemed abandoned.

Insurance

- The client should conduct their event in an orderly manner, in full compliance with the terms and conditions.
- If management has reason to believe that an event will affect the smooth running of the cinema it reserves the right to cancel the event without liability at any time.
- Management reserve the right to exclude or remove any objectionable persons or object from the premises without liability at any time during the event.
- Management shall maintain (at its own cost and expense) a current and valid public/ general liability insurance.
- The client has responsibility for any damage to or loss of property or merchandise left at Town Hall Cinemas prior to, during or after the event.
- Over due accounts will be loaded to Baycorp NZ. All debt collection fees will be added to the total amount of the invoice.

Method of Payment

- Where applicable, an invoice will be sent for deposit and final payment which is due on the day of the event days.
- Any late or additional charges incurred before/during/after the event will be listed and added to the final invoice.

VENUE - Booking Form

Fill in the details below to let us know your screening preferences. We will do our best to accommodate your request however films, dates, and times are subject to availability. Our event coordinator will contact you and confirm all details below.

YOUR NAME

YOUR PHONE NUMBER

DATE & TIME OF EVENT

FILM NAME

WOULD YOU LIKE TO BOOK CINEMA 1, CINEMA 2 OR THE Cinema 3?

WOULD YOU LIKE TO BOOK FUNCTION ROOM BEFORE YOUR SCREENING? Yes No

WOULD YOU LIKE TO ADD A FOOD & BEVERAGE PACKAGE? Yes No

IF YES ABOVE, WHICH PACKAGE? (OR CUSTOM REQUIREMENT)

PREFERRED PAYMENT METHOD: Eftpos or cash at event Invoice

CATERING / ADDITIONAL QUESTIONS / REQUIREMENTS:

By confirming your booking, you agree to the Terms and Conditions as stipulated in this document. Please read these thoroughly before confirming your booking.

Client's Authorisation

I have read and accept the above terms and conditions.

YOUR NAME (please print)

YOUR SIGNATURE

DATE
